



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**

**MEMORANDUM FROM THE CHAIRPERSON**

**TO :** HEADS OF PRIVATE HIGHER EDUCATION INSTITUTIONS

**RE :** K to 12 Transition Plan of Private HEIs--First of Three Iterations

**DATE :** 10 September 2014

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The Commission on Higher Education (CHED), Department of Education (DepEd), Department of Labor and Employment (DOLE) and the Technical Skills Development Authority (TESDA) are in the process of revising the first draft of the bill that will establish a Tertiary Education Sector Transition Fund—originally referred to as the Stabilization Fund. This bill aims to help mitigate the impact of K to 12 on the higher education sector.

The initial estimate of the CHED Technical Working Group on K to 12 Implementation and Transition chaired by Dr. Vincent Fabella, which was cited in two hearings of the Congressional Committee on Higher and Technical Education (CHTE), was based on projected losses that private HEIs are expected to incur. On the other hand, the amount initially cited by the Department of Labor in the same hearings as compensation for the teaching staff who may be retrenched as a result of K to 12 was based on preliminary projections on the displacement of labor.

To ensure that the amount of the Transition Fund that will be stipulated in the proposed bill is as close to reality as possible, CHED, in collaboration with the Philippine Institute of Development Studies (PIDS) and the University of the Philippines Population Institute (UPPI) are in the process of making more grounded projections based on 1) the usual information provided in CHED Form E5 with additional variables to more accurately estimate the effects of K to 12; 2) information on the non-teaching personnel in Form E5B, which CHED collected for the first time; 3) a survey of faculty and non-teaching personnel; and 4) the transition plans of private higher education institutions (PHEI).

With regard to the HEI Transition Plan, the joint CHED-PIDS-UPPI K to 12 Research Team has designed a three-phase submission of these Plans. The first iteration of the Plan attempts to compare the current operations of HEIs with operations when Senior High School is introduced, taking into consideration the DepEd Voucher System to see how the introduction of Grades 11 and 12 will affect the scope of HEI operations under four scenarios—HEIs will get 0%, 25%, 50% and 100% new students starting SY 2016-2018



vis-à-vis baseline enrollment figures. New students in this context refers to incoming Senior High School (SHS) students that HEIs will get *in addition to or separate from* any new SHS students that come from its basic education program. Please note that the CHED TWG on K to 12 drafted the framework for the first iteration HEI Transition Plan in consultation with representatives of the organizations under the Coordinating Council of Private Educational Associates (COCOPEA).

A second iteration of the Plan, which private HEIs will be expected to submit by 31 December 2014, is expected to incorporate geographic information on the projected demand for K to 12 based on historical data on completion rates etc and the HEIs within a given radius that is currently being mapped by DepEd, TESDA and CHED. The third iteration of the planning process should result in a close-to-final HEI plan by the first quarter of 2015.

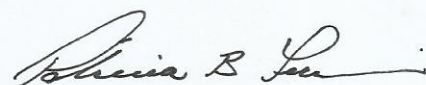
In its July Public Hearing, the Congressional Committee on Higher and Technical Education resolved to obtain the data necessary to estimate the Tertiary Education Sector Transition Fund in the bill that they will propose on or before 30 September 2014. For purposes of this deadline, the CHED-PIDS-UPPI Research Task Force will be using the data in Forms E5A and E5B that you recently submitted to CHED as well as the first iteration of the private HEI Plan. The survey of faculty and non-teaching personnel as well as the HEI plans resulting from the second and third iterations of the planning process will figure in the refinements of the bill and the K to 12 Transition activities of the Inter-agency Task Force on the Labor Impact of K to 12.

In connection with the first iteration of the HEI plans, attached are electronic files of the following documents:

- Transition Plan Survey Form;
- Instructions for Filling out the Form; and
- The Department of Education's Senior High School Voucher Briefing Paper

Please fill up the survey form electronically and email to [cbautista@ched.gov.ph](mailto:cbautista@ched.gov.ph) cc: [micah1624@gmail.com](mailto:micah1624@gmail.com), [jdeperio@ched.gov.ph](mailto:jdeperio@ched.gov.ph) following the accompanying instructions on or before **Friday, 19 September 2014**. The K to 12 Research Task Force will strictly maintain the confidentiality of your submission.

Thank you for your consideration. Your attention and compliance to this Memo will enable us to help arrive at better estimates of the size of the Transition Fund than projections.



**Patricia B. Licuanan, Ph.D.**  
**Chairperson**